



Volunteer Self Checklist for the Background Check

Completion of this portion is mandatory.

Please answer the following questions using information back to your 16th birthday.

1. Do you have a pending criminal charge or are you on active probation? Yes No
2. Have you been convicted of a felony? Yes No
3. Have you been convicted of an assault, battery, or sexual offense when the victim was a minor? Yes No
4. Have you been convicted of contributing to the delinquency of a minor? Yes No
5. Have you been convicted of misdemeanors involving drugs and/or alcohol-one in the past 2 years or two in the past 5 years? Yes No

If you answered yes to any question above, you are not eligible to volunteer with DJJ. If you answered no to all questions or if you have a conviction under First Offenders Act, you may apply and be considered to volunteer. Please complete the next set of questions.

6. I currently have a valid Driver's License from the State of Georgia? Yes No
7. If you answered no to #6 and your valid Driver's License is from another state in the U.S., check the correct response below:
 Yes (but I am moving to GA and getting a GA license) No (I live in another state and I'll drive into GA each day)

Stop! Do not complete the Criminal/Driver History Consent Form until you complete the above self-checklist.

CRIMINAL/DRIVER HISTORY CONSENT FORM

I hereby authorize the Department of Juvenile Justice to receive all criminal and driver's history information pertaining to me **anytime** during the course of my relationship with the Department. I understand that convictions revealed from these background investigations may impact my ability to **volunteer** with the Department.

To establish identity and volunteer employment status, unexpired identification will be needed from every applicant. Choose from the options below and submit copies of identification along with this consent form.

Option 1

Government Issued Photo ID **And** Social Security Card (name on photo ID **must** match name on SS card)

or

Option 2

U.S. Passport

When completing this form, there should be **NO** changes at all, **NO** corrections.

| | | | | | |
|---|----------------|----------------------------------|-------------------|--|------------------|
| Last Name: | | First Name: | | Middle Name: | |
| Address: | | City: | | State: | Zip Code: |
| Email Address: | | Contact Number: | | Alternate Number: | |
| Date of Birth: | | Place of Birth: | | SSN (enter nine numbers legibly): | |
| Race: | Gender: | Hair Color: | Eye Color: | Height: | Weight: |
| Driver's License Number: | | Driver's License State: | | Expiration Year: | |
| List additional names previously used (include maiden name) if applicable. Enter information in boxes to the right. → | | 1. | | 3. | |
| | | 2. | | 4. | |
| Current DJJ Employee | | List Volunteer Site Below | | Volunteer Coordinator | |
| Yes or NO (circle your response) | | | | | |

Applicant Signature: _____

Date: _____

SWORN TO AND SUBSCRIBED BEFORE ME:

This _____ day of _____, 20____

(Notary Public)

My commission expires _____